



# PREVENT DUTY RISK ASSESSMENT

## Action Plan 2020-2021

<u>No.</u>	<u>Prevent Vulnerability/Risk Area</u>	<u>Action taken/already in place to mitigate/address risk</u>	<u>Action Plan</u>	<u>By Who</u> <u>By When</u>
1	<b><u>LEADERSHIP</u></b>	<ul style="list-style-type: none"> <li>The school has a comprehensive safeguarding policy which directly references radicalisation and its prevention.</li> </ul>	<ul style="list-style-type: none"> <li>Regular briefings to include Prevent duty.</li> <li>All teaching and</li> </ul>	Ongoing briefings throughout year delivered

	<p>Do the following people have a good understanding of their own and the school responsibilities in relation to the "Prevent Duty"? Yes</p> <ul style="list-style-type: none"> <li>• Board of Governors – Prevent training, including WRAP, from local authority Prevent team March 2020 – regular updates to be provided</li> <li>• Senior Leadership Team –Prevent training, including WRAP, from local authority Prevent team March 2020 – regular updates to be provided</li> <li>• Staff – teachers - Prevent training, including WRAP, from local authority Prevent team March 2020 – regular updates to be provided</li> <li>• Auxiliary staff – Completion of ‘Safeguard’ training using school software from September 2019. Provision of training presentation from local authority Prevent team March 2020.</li> <li>• Safeguarding team – local and national training</li> </ul>	<ul style="list-style-type: none"> <li>• Prevent training for Board of Governors, DSLs, Senior Leadership Team and teachers led by the local authority Prevent team.</li> <li>• All school staff, including support staff and admin staff to have regular safeguarding briefings, including the Prevent duty. All support staff and admin to complete online ‘safeguard’ training which includes extremism and radicalisation.</li> <li>• Designated safeguarding leads have attended external conferences on extremism and radicalisation.</li> </ul>	<p>support staff to complete online Prevent training: <a href="https://www.elearning.prevent.homeoffice.gov.uk/">https://www.elearning.prevent.homeoffice.gov.uk/</a></p>	<p>by Head Teacher (DSL). SLT, teachers, Governors’ and Parent training delivered by Prevent team March 2020. Provision of Prevent training materials to support staff March 2020. Online Prevent training for all school staff Summer term 2020.</p>
2	<p><b><u>Partnership</u></b></p> <p>Is there active engagement from the school’s Governors, SLT, managers and leaders? Yes</p> <p>Does the school have an identified single point of contact (SPOC) in relation to Prevent? Yes</p>	<ul style="list-style-type: none"> <li>• Prevent duty is given high profile at all safeguarding meetings/training. Governors were invited to Prevent duty training delivered by local authority Prevent team. The safeguarding link governor has been provided with access to the school Safeguard software which includes training in extremism and</li> </ul>	<p>All governors to be provided with the link in order to complete online Prevent training: <a href="https://www.elearning.prevent.homeoffice.gov.uk/">https://www.elearning.prevent.homeoffice.gov.uk/</a></p>	<p>Designated safeguarding leads. Link on online training to be provided to governors in Summer term 2020.</p>

	<p>Does the school engage with the BIS Regional Prevent Coordinator, Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level? Yes</p>	<p>radicalisation.</p> <ul style="list-style-type: none"><li>• The designated safeguarding is Fiona Cullen, the Head Teacher and deputy designated safeguarding leads are Ann Thorne and Deena Osborne. DSLs attend and participate in all strategy meetings in relation to Prevent when invited to do so. All understand their responsibilities in sharing Prevent-related information.</li><li>• The school actively engages with the local authority and police and have, made referrals to the Local Authority designated Officer (LADO).</li></ul>	<p>Continual engagement with all stakeholders</p>	<p>Ongoing</p>
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<p>3</p>	<p><b>Staff Training</b> Do all leaders and teachers have sufficient knowledge and confidence to:</p> <p>1) exemplify British Values in their management, teaching and through general behaviours in the institution?   Yes</p> <p>2) understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism? Yes</p> <p>3) have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response? Yes</p>	<ul style="list-style-type: none"> <li>• All staff have had briefings on the Prevent duty.</li> <li>• All staff have been provided with materials on the Prevent duty in order to understand their roles and responsibilities.</li> <li>• All staff, including admin and auxiliary, will be provided with the link to complete online Prevent training.</li> <li>• All Senior Leaders, teachers, support staff and admin staff have completed online ‘Safeguard’ training using the school’s software.</li> <li>• Designated safeguarding leads have attended external conferences on extremism and radicalisation.</li> <li>• The school community actively embraces British values.</li> <li>• Assemblies, whole school events and medium-term plans, where appropriate ( eg, Golden rules Trafalgar Day, Spring Festival, World Book week, World War 2, Nativities, orchestra, choirs, house-points).</li> <li>• The school uses ‘Safeguard’ software to supplement practical training. We ensure we record information accurately that is shared effectively with other schools and professionals in line with GDPR regulations.</li> </ul>	<p>All school staff are instructed to read Keeping Children Safe in Education document (KCSIE).</p> <p>All teaching staff provided with full Prevent training.</p> <p>All school staff to receive regular Prevent duty updates, including Prevent duty materials.</p> <p>All staff to understand their responsibilities in reporting concerns related to radicalisation.</p> <p>All school staff will access online training through the safeguard software from 1<sup>st</sup> November 2018. Regular safeguard updates.</p> <p>Continued exploration of opportunities to promote British values</p> <p>All staff to be able to report safeguarding concerns, including those of extremism and radicalisation through an online portal.</p>	<p>Training at start of academic year for existing staff and on entry for new staff.</p> <p>Prevent training from local authority March 2020.</p> <p>All staff trained in how to use ‘Safeguard’ software.</p> <p>Provision of link to access online training to all staff by DSLs Summer 2020.</p>
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4	<p><b><u>Welfare and pastoral support</u></b></p> <p>1) Are there adequate arrangements and resources in place to provide pastoral care and support as required by the school? Yes</p> <p>2) Are their adequate monitoring arrangements to ensure that this support is effective and supports the school's welfare and equality policies? Yes</p>	<ul style="list-style-type: none"> <li>• The school has a Pastoral Support Worker.</li> <li>• The school has a Family Support Worker.</li> <li>• The school currently works closely with a CAMHS Outreach worker.</li> <li>• All safeguarding concerns and welfare concerns are currently reported to the 'Safeguard' software. This software links with other schools on transfer of pupils.</li> <li>• The school has a proactive Concerns team that includes The Head Teacher, two deputy designated safeguarding leads, a Family Support Worker and a Pastoral Support Worker.</li> <li>• The Concerns team meets fortnightly and on an ad. hoc. basis to discuss issues as they arise and actions.</li> <li>• There are currently a range of school interventions for vulnerable children with therapeutic elements – Therapeutic Story Group, Talking and Drawing, Nurture group. The Headstart programme.</li> <li>• Parents are encouraged to be active participants in the school community through volunteering, the 'Read to Me' project, ESOL classes, Triple P and workshops. Parents have been provided with Prevent duty awareness training from the local authority.</li> <li>• Pupils in Years 5 and 6 have been provided with workshops by the</li> </ul>	<p>Ongoing commitment to develop parent engagement.</p> <p>School to continue to work with CFCS and CAMHS Outreach worker.</p> <p>School to continue to provide support for parents through Family Support Worker.</p> <p>Ongoing Pastoral support.</p> <p>Ongoing Headstart project.</p>	<p>Training provided to parents by the local authority Prevent team in March 2020.</p>
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		<p>Prevent duty team from the local authority.</p> <ul style="list-style-type: none"> <li>The school environment has posters in each class and communal areas, so that children know who to talk to about concerns.</li> </ul>		
5	<p><b><u>Speakers and Events</u></b></p> <p>Is there an effective policy/framework for managing speaker requests? Yes SLT to authorise any guest speakers.</p> <p>Is it well communicated to staff/students and complied with? Yes</p> <p>Is there a policy/framework for managing on site events i.e. charity events? Yes</p>	<ul style="list-style-type: none"> <li>Any requests for speakers, performers and training are discussed by the senior leadership team who also consider the content of presentation.</li> <li>School has a lettings policy.</li> <li>School has restricted lettings for sporting activities and whole school events.</li> <li>Members of school staff are always on site during these activities.</li> <li>All school staff are aware that requests for speakers and visitors to the school is agreed by the senior leadership team.</li> <li>Visitors without DBS clearance are escorted by school staff at all times while on the school premises.</li> <li>Policies and risk assessments of venues using evolve.</li> </ul>	Ongoing	SLT ongoing
6	<p><b><u>Safety Online</u></b></p> <p>1) Does the school have a policy relating to the use of ICT and does it contain a specific reference and</p>	<ul style="list-style-type: none"> <li>The school has an online safety policy, which includes , acceptable use</li> </ul>		

	<p>inclusion of the Prevent Duty? Yes</p> <p>2) Does the school employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material? Yes</p> <p>3) Does this also include the use of using their own devices via Wi-Fi? Yes</p> <p>4) Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?</p> <p>5) Is there a policy in place for students and staff using IT equipment to research terrorism and counter terrorism in the course of their learning?</p>	<p>procedures. The use of usb is mentioned and it is expected that all staff use an encrypted usb – this is provided by the school. There is reference to security within section 4 of the policy and this covers various elements.</p> <ul style="list-style-type: none"> <li>• The school’s network is filtered by LGfL and firewall systems (covering wifi) that prevent access to extremist websites and materials.</li> <li>• The online safety policy refers to the school’s responsibilities under the Prevent Duty, without impacting users ‘freedom to access mainstream news sites and conduct research, even if it is about terrorism. The LGfL filtering policy is one which blocks any material which may be deemed as offensive, or inappropriate. If staff connect their own device to Wifi, LGfL apply the same restrictions as if they were using a laptop/pc within the school.</li> <li>• The current system does not have the capability to alert to breaches of the policy which take place online. For example, if someone tries to log in and gets a password incorrect 10 times, we will not be notified.</li> <li>• The school has established different levels of access for pupils and staff.</li> </ul>		
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7	<p><b><u>Prayer and Faith Facilities</u></b></p> <ol style="list-style-type: none"> <li>1) Does the school have prayer facilities? Yes</li> <li>2) Are there good governance and management procedures in place in respect of activities and space in these facilities?</li> </ol>	<ul style="list-style-type: none"> <li>• A space is allocated for staff who wish to pray during the school day, regardless of their faith.</li> <li>• This space is for individual prayer and is unmonitored, but is ‘out of bounds’ for pupils.</li> </ul>	<p>Include guidelines for appropriate use of prayer facilities in safeguarding policy.</p>	<p>Autumn 2020</p>
8	<p><b><u>School Security</u></b></p> <ol style="list-style-type: none"> <li>1) Are there effective arrangements in place to manage access to the school by visitors and non-students/staff? Yes</li> <li>2) Is there a policy regarding the wearing of ID in school? Yes. Is it enforced? Yes</li> <li>3) Are dangerous substances kept and stored on site? Yes</li> </ol>	<ul style="list-style-type: none"> <li>• The school is accessed during school hours via an electro-magnetic system, accessed by school employees and the chair of governors. Other visitors are admitted via an intercom system to reception, which is staffed all day. Authorised access is managed, with visitors displaying photographic ID and being provided with self-adhesive</li> </ul>	<p>Include reference to distribution of material in safeguarding policy.</p> <p>Include reference to Prevent duty on Lettings policy.</p>	<p>Autumn 2020</p> <p>Autumn 2020</p>



	<p>4) Is there a policy in place to manage the storage, transport, handling and audit of such substances? Yes</p> <p>5) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material? Implicit</p> <p>6) Does the school intervene where off site activities are identified or are likely to impact upon staff and/or pupils i.e. leafleting, protest etc.? Yes</p> <p>7) Is there a policy which covers letting of premises? Yes</p>	<p>visitors' badges, which are also provided to visiting parents and/or volunteers. All visitors who may be working with children are required to provide evidence of DBS clearance on entry. All visitors, unless they are regular visitors, are provided with a safeguarding leaflet, outlining responsibilities at reception on arrival.</p> <ul style="list-style-type: none"> <li>• All school employees wear badges on school lanyards, bearing the school name.</li> <li>• Staff are advised that the head teacher will monitor all leaflets to be given out in school and all staff will challenge any leaflets distributed without this permission</li> <li>• The school's Health and Safety policy requires that any materials/substances kept onsite, that could be considered as dangerous are stored in a secure place and safely disposed of/transported, if necessary.</li> <li>• School does not permit the distribution of any material without the Head Teacher's permission. Any attempt at off-site activism will be reported to the Prevent team.</li> </ul>		
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9	<p><b><u>Safeguarding</u></b></p> <p>1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies? Yes</p> <p>2) Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism? Yes</p> <p>3) Does the school utilise Channel as a support mechanism in cases of radicalisation and extremism? Yes</p>	<p>Information on Radicalisation and Extremism is included in existing Safeguarding &amp; Child Protection Policies.</p> <p>Staff have received WRAP and other relevant training that will help them deal with extremism related issues effectively, including an understanding of Channel and how to make referrals.</p>	<p>Review relevant policies</p> <p>All school staff to complete online training – as above.</p>	<p>Yearly</p> <p>Summer 2020</p>
10	<p><b><u>Communications</u></b></p> <p>1) Is the school Prevent Lead and their role widely known across the institution? Yes</p>	<p>Staff are aware of the Prevent duty and any other associated activities.</p>	<p>Ongoing</p>	<p>Ongoing</p>

	<p>2) Are staff and pupils made aware of the Prevent Duty, current risks and appropriate activities in this area? Yes</p> <p>3) Are there information sharing protocols in place to facilitate information sharing with Prevent partners? Yes</p>	Data sharing agreements with the Metropolitan Police Service and local authority via the Prevent team and LADO in order to share Prevent related concerns.		
11	<p><b><u>Incident Management</u></b></p> <p>1) Does the institution have a critical incident management plan which is capable of dealing terrorist related issues? Yes</p> <p>2) Is a suitably trained and informed person identified to lead on the response to such an incident? Yes</p> <p>3) Does the Communications/Media dep't understand the nature of such an incident and the response that may be required?</p>	<p>In the event of a terrorist related incident that impacts on the school, we have a plan and a lead who can deal with the fallout, which may involve dealing with parental concerns, potentially the media and appropriate local partners. The protocols are included in the Critical Incident policy.</p> <p>The Head Teacher and the School Business Manager have a secure understanding of their responsibilities in the case of a critical incident.</p> <p>All such incidents are referred to the New Vision Trust (Nelson HT is Safeguarding lead for the MAT) and/or the Prevent Team.</p>	<p>Ongoing staff briefings to keep staff reminded and up to date</p> <p>Ensure management of critical incidents in relation to the Prevent Duty is included in the Safeguarding Policy.</p> <p>Ensure management of critical incidents in relation to the Prevent Duty is included in the Safeguarding Policy.</p> <p>Ensure management of</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

	<p>4) Does the institution have effective arrangements in place to identify and respond to tensions on or off campus which might impact upon staff, student and/or public safety?</p> <p>5) Are effective arrangements in place to ensure that staff and students are appraised of tensions and provide advice where appropriate?</p>	<p>Any such concerns are discussed by the Concerns Team and/or the Leadership Team.</p> <p>Staff are appraised of tensions when appropriate.</p>	<p>critical incidents in relation to the Prevent Duty is included in the Safeguarding Policy.</p>	<p>Ongoing</p>
12	<p><b><u>Subcontracted Provision</u></b></p> <p>1) Does awareness training extend to sub-contracted provision? Yes</p>	<p>All providers of learning that operate on the site or interact with pupils are provided with school guidance with regard to their safeguarding responsibilities including 'Prevent'.</p>	<p>School visitor badges on lanyards with safeguarding information.</p>	<p>Ongoing</p>
13	<p><b><u>Freedom of Expression</u></b></p> <p>1) Does the institution have a Freedom of Speech/Expression policy? No</p> <p>2) Does this policy recognise and incorporate the risks associated with radicalisation and extremism? N/A</p> <p>3) Is the need to protect vulnerable individuals covered within this policy? N/A</p>	<p>The school does not have a Freedom of Speech/Expression Policy but has an ethos which encourages individual expression and pupil voice as long as the expression of personal views, is not offensive, or may be regarded as hate speech, inciting violence or aimed at radicalisation.</p> <p>The school has secure safeguarding procedures, including a Concerns team which identifies vulnerable individuals and works with other stakeholders to protect them.</p>	<p>Ongoing</p>	<p>Ongoing</p>
14	<p><b><u>Are there Whistleblowing and Complaints Policies? Yes</u></b></p>	<p>Whistleblowing and complaints procedures are included within the Safeguarding Policy.</p>	<p>Ongoing</p>	<p>Ongoing</p>

