

Covid -19 Risk Assessment 1<sup>st</sup> September 2021

Updated Monday 29<sup>th</sup> November 2021

Updated Monday 3<sup>rd</sup> January 2022

Updated Wednesday 26<sup>th</sup> January 2022

## **Control Measures:**

1. Ensure good hygiene for everyone.
2. Maintain appropriate cleaning regimes.
3. Keep occupied spaces well ventilated.
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.
5. Promote and engage in asymptomatic testing, where available.

Identified risks	Overall assessment of risk before mitigation  (Red/Amb er/ Green)	Mitigating actions	Overall assessment of risk AFTER mitigation (Red/Amb er/ Green)	Evidence to support assessment
1. Risk of inadequate preparations for re-opening parts of schools leads to infection or other risks e.g. cleaning	16	<p>Deep clean of whole school during summer break.</p> <p>Usual daily clean of the school from 6am - 9am each morning</p> <p>Lunch time cleaners will wipe down all door handles, banisters, desks, chairs, sinks and clean all staff and pupil toilets</p>	2	<p>2 x extra cleaners employed from 10am - 1pm every day for break and lunchtime cleaning</p> <p>All cleaners follow Juniper guidelines. Detergent in the water disinfects the cloth as cleaning.</p> <p>Manager from Juniper to perform regular checks on clearers</p>

<p>2. Risk of inadequate daily cleaning</p>	<p>16</p>	<p>All areas used during the day should be cleaned each morning</p> <p>Tables and door handles wiped down during the day</p> <p>Bannisters to be wiped before school, at lunchtime and after school</p> <p>Pedal bins within each classroom - waste will be double bagged</p>	<p>4</p>	<p>Site supervisor to liaise with cleaners.</p> <p>Site supervisor to report any issues to DHT</p> <p>2 x extra cleaners employed from 10am - 1pm every day for break and lunchtime cleaning.</p> <p>Head cleaner to check there is enough dettol spray, soap, tissues and paper towels in each class daily. Staff to report to DHT if any issues</p> <p>Pedal bins purchased</p>
<p>3. Risk of external visitors bringing infection into the school</p>	<p>12</p>	<p>Minimise external visitors</p> <p>Only prearranged contractors allowed on site if an appointment has been made in advance</p> <p>Contractors to follow staff cleaning protocol on entry to the school.</p> <p>All details of visitors recorded for track and trace.</p> <p>All visitors to use hand sanitiser on entry to the building. This includes parents visiting the school.</p>	<p>4</p>	<p>Hand sanitiser available at all Entrances</p>

<p>4.Increased risk of transmission due to lack of ventilation.</p>	<p><b>12</b></p>	<p>Doors and windows must be open for ventilation.</p> <p>However, when weather is cold or wet, doors <b>or</b> windows must be open. Additionally, at break or lunch both doors <b>and</b> windows <b>must be opened</b> for a ventilation break least 15 minutes.</p> <p>All classroom/office doors and windows to be kept open.</p> <p>CO2 monitors to be placed within each classroom. If the alarm goes off then ventilation must be increased by opening more windows/doors</p>	<p><b>4</b></p>	
<p>5.. High risk of infection due to inadequate hand washing</p>	<p><b>16</b></p>	<p>Clear guidelines for pupils on hand-washing/sanitising throughout the day.</p> <p>Signs in all classrooms and toilets regarding hand-washing.</p> <p>Soap and sanitiser replenished daily.</p>	<p><b>3</b></p>	

<p>6. COVID-19 spreading in the school community</p>	<p>16</p>	<ul style="list-style-type: none"> <li>· Schools following government recommended control measures set out in the school’s protective measures risk assessment.</li> <li>· Mass testing of staff will take place twice a week (Wednesday and Sunday evening) and staff will take these tests at home. These tests are to be taken 3-4 days apart</li> </ul> <p style="color: red;">If a lateral flow test is positive then the individual is required to isolate for 10 days as advised by track and trace. If they have a negative lateral flow test on days 5 and 6 (or 2 consecutive days after this time) then they may return to work.</p> <p>Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:</p> <ul style="list-style-type: none"> <li>• they are fully vaccinated</li> <li>• they are below the age of 18 years and 6 months</li> </ul> <p>They will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a <a href="#">PCR test</a>.</p> <p style="color: red;">If a member of staff is unvaccinated and are have been identified as a close contact of a positive case, they must isolate for 10 days.</p> <p style="color: red;">Unvaccinated members of staff should continue to distance themselves from other staff to reduce the risk of transmission.</p>	<p>4</p>	<p>Ensure more tests for staff are ordered as required.</p>
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<p>7. Tests to be stored correctly and collection managed in a safe way</p>		<ul style="list-style-type: none"> <li>· Tests to be kept securely in school office to prevent unauthorized access</li> <li>· Not be stored outside. Stored in a cool, dry place. Test kits will be stored in a temperature between 2 and 30 degrees.</li> <li>· The kits should be used at room temperature (15 to 30 degrees). If the kit has been stored in a cool area less than 15 degrees, leave it at normal room temperature for 30 minutes before using.</li> <li>· Enough space for social distancing will be allowed when giving out tests.</li> <li>· Those collecting their kit should: <ul style="list-style-type: none"> <li>- wear appropriate face covering at all times</li> <li>- hand sanitise before collecting and signing</li> <li>- maintain 2m from staff coming to collect their test</li> </ul> </li> </ul>		
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<p>8. Plans may become unfit for purpose</p>	<p>16</p>	<p>SLT to review plans weekly on a Thursday, Juniper catering and cleaning, bearing in mind any new advice from the government</p> <p>Should an outbreak occur in school further control measures will be put in place.</p>	<p>1</p>	<p>Reviewed weekly.</p>
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## Appendix

### If you've tested positive

#### **How long you need to self-isolate**

If you test positive, your self-isolation period includes the day your symptoms started (or the day you had the test, if you do not have symptoms) and the next 10 full days.

If you get symptoms while you're self-isolating, the 10 days restarts from the day after your symptoms started.

#### **When to stop self-isolating**

You can do a rapid lateral flow test from day 5 of your self-isolation period (but not before) and another test the next day. You can stop self-isolating if:

- both tests are negative
- you do not have a high temperature

You should stop testing after you've had 2 negative test results in a row.

You can stop self-isolating after the 10 days if either:

- you do not have any symptoms
- you just have a cough or changes to your sense of smell or taste – these can last for weeks after the infection has gone.

You do not need to do any more rapid lateral flow tests after day 10 of your self-isolation period.